

**FEBRUARY 11, 2019
BOARD OF DIRECTORS
MEETING MINUTES**

BOARD MEMBERS PRESENT:	Dennis Lenz Meghan Pierce Miles Sidener
MEMBERS NOT PRESENT:	Scott Dolezal Jim Nelly
SUPERINTENDENT:	Tim Winter
DISTRICT ADMIN. TEAM:	Jim Fry, Assistant Superintendent Rebecca Lockhart, Executive Director of Student Services Wendy Rimmelspacher, Executive Director of Financial Services
PRESENTERS:	Heather Lang, Student Support Services Coordinator Greg McCracken, BLRB Architects Tim Winter, Superintendent Marie Huffman, Highland PE Teacher Wendy Rimmelspacher, Executive Director of Financial Services Jim Fry, Assistant Superintendent Rebecca Lockhart, Executive Director of Student Services
GUESTS:	District staff, students, & community members
RECORDING SECRETARY:	Keri Myklebust

Clarkston School District J250-185 held its regular school board meeting on Monday, February 11, 2019 at District Office, 1294 Chestnut Street, Clarkston, Washington.

1. **CALL TO ORDER**
President Lenz called the meeting to order at 6:00 p.m.
2. **FLAG SALUTE**
President Lenz led the flag salute at 6:00 p.m.
3. **REVIEW OF AGENDA**
President Lenz reviewed the agenda; there were no changes.
4. **PUBLIC INPUT**
 - 4.1 **None at this time.**
5. **SPECIAL PRESENTATIONS**
 - 5.1 **Wellness Update**

Information:
Heather Lang, Student Support Services Coordinator, shared the dates of upcoming staff wellness events and invited the board to attend them (see attached).
 - 5.2 **Study & Survey Board Report**
 - 5.2.1 **Resolution No. 19-01, Availability of Unused/Underutilized School Facilities in Neighboring School Districts (see attached)**
 - 5.2.2 **Resolution No. 19-02, Facilities Study and Survey (see attached)**

Information:

Greg McCracken, BLRB Architects, gave an overview of the Study and Survey that they completed in December 2018. Superintendent Winter was provided a copy of this document and welcomed those who would like to view it, to stop by. A link to the Study and Survey will be posted on the district's website when available. The Study and Survey is a culmination of the documentation of the process for long range planning for facilities (primary facility needs) and bond vision. It includes necessary details to be submitted to the state and is good for approximately seven years. Mr. McCracken's PowerPoint presentation outlined building deficiencies identified while conducting the Study and Survey (see attached).

6. SUPERINTENDENT COMMUNICATIONS

6.1 Announcement of Board Member Dolezal's Resignation - Director Area 5

Information:

President Lenz announced that Board Member Dolezal submitted his letter of resignation from Director Area 5. Dolezal recently accepted a job offer that will cause him to travel more frequently and be unable to fulfill his duties as a board member. President Lenz stated that Mr. Dolezal has served on the board for ten years and will be sorely missed. Board members Pierce and Sidener gave their appreciation and heart-felt thanks for Mr. Dolezal's service and agreed that he will be missed.

Superintendent Winter announced that once the board takes formal action on Mr. Dolezal's resignation, the district will begin the search to fill the vacant position. Superintendent Winter shared a draft timeline that will be published in the paper starting on Sunday, February 17, 2019 (see attached).

6.2 Facility Committee Update

Information:

The first facility advisory committee meeting took place last week where Mr. McCracken presented the same material as he did at tonight's meeting. It is Superintendent Winter's desire to have a short and long-term facility proposal ready to go to the board in May 2019. The next facility advisory meeting will be held February 19th at 4PM at District Office.

6.3 Student Advisory Board Update

Information:

Superintendent Winter and Director Sidener attended the first student advisory board meeting held on January 29th at CHS. Six students attended the meeting and were excited to provide feedback regarding their teachers and bell schedule. The next meeting will be held on February 19th at 2:45PM at the CHS Library.

While waiting for the meeting to start, Director Sidener had the opportunity to speak to the librarian who shared information about some things they are doing with "Character Strong". Superintendent Winter reminded the board that the wellness presentation at the last board meeting was centered on the Character Strong training staff members recently attended and what they took from it. In March, the district will provide additional Character Strong training to administrators.

6.4 Cell Tower Update

Information:

Superintendent Winter engaged in conversations with two cell tower companies who would like to buy the district out. In 2026, the district will collect more money than currently being collected, however, it is unknown if by that time cell towers will still be used at the same capacity. Future insights are pointing toward going with satellites or other means for cell communication. Superintendent Winter stated that with the district facing a budget deficit next year and the uncertainty of what the changes will be in cell towers, the district might want to consider the offer being made by American Tower. He will provide more information to the board at the next meeting. President Lenz stated that he would like Director Nelly to be present for this discussion.

7. DISCUSSION/INFORMATION ITEMS

7.1 None at this time.

8. REPORTS

8.1 Safe Routes to School Bike and Pedestrian Safety Education Program (see attached)

Information:

Marie Huffman, Highland PE Teacher, presented the Safe Routes to School Bike and Pedestrian Safety Education Program to the board. She, with the help of Wendy Rimmelspacher, applied for and was awarded the \$30,000 grant to purchase bicycles for student use. The curriculum will be available to 6-8 grade students but is not a requirement. It may be taught to address the Washington Grade Level Expectations for Physical Education.

8.2 Revisions to Policy 1400: Meeting Conduct, Order of Business and Quorum (see attached)

Information:

Superintendent Winter highlighted the following revisions to Policy 1400:

- shall to will
- requirements to post agendas on the district website at least 24 hours in advance of meetings
- additional language regarding special meeting notices (timelines, postings, notices, waivers)
- language stating that board members are not required to be physically present to attend a meeting as long as they communicate via a platform that provides simultaneous aural communication with those in attendance
- additional language regarding voice votes, oral roll call, and no secret ballots
- language stating that board members cannot communicate with each other during a meeting via email, text, or social media
- an entire section was added to address 'Public Attendance and Comment'

8.3 Revisions to Policy 3520: Student Fees, Fines, Charges (see attached)

Information:

Wendy Rimmelspacher, Executive Director of Financial Services, highlighted minor changes to this policy which were:

- shall to will
- what's allowable to charge
- National Lunch Program - Free/Reduced Waiver

8.4 Revisions to Policy 6220: Bid Requirements (see attached)

Information:

Wendy Rimmelspacher reported that during the Consolidated Program Review (CPR) by OSPI, they discovered that WSSDA's recommended policy had some incorrect dollar amounts listed in regards to the bid threshold for purchasing goods. We are updating the policy to reflect the more restrictive state requirements. The District's procedure reflects the correct amounts. This update will align the policy and procedure.

8.5 Revisions to Policy 6230: Relations with Vendors (see attached)

Information:

Wendy Rimmelspacher reported that this policy is recommended by WSSDA, but we do not currently have it adopted as a district policy. It defines the objective nature for which the business decisions in our district must be determined.

8.6 Revisions to Policy 2020: Course Design, Selection, and Adoption of Instructional Materials (see attached)

Information:

Jim Fry, Assistant Superintendent, highlighted the following revisions to Policy 2020:

- extensive changes related to utilizing non-core resources
- addition of provisions for utilizing digital resources (OER - Open Educational Resources)
- provisions related to new social studies adoption laws regarding utilizing curriculum teaching about federally recognized tribes.
- substantial changes to 2020P also included for Board reference

8.7 Revisions to Policy 3226: Interviews and Interrogations of Students on School Premises (see attached)

Information:

Jim Fry highlighted the following revisions to Policy 3226:

- changes the conditions for student interviews on campus but external agencies to minimize disruption
- adds component regarding interviews by immigration agents to ensure compliance

8.8 Revisions to Policy 3413: Student Immunization and Life Threatening Health Conditions (see attached)

Information:

Rebecca Lockhart, Executive Director of Student Services, reported that our current district policy was originally adopted in 2007. WSSDA simplified the language as per RCW 28A and the recommendations of the Department of Health. The procedure was also updated to reflect WSSDA recommended language.

9. CONSENT AGENDA

9.1 Regular School Board Meeting Minutes dated January 14, 2019 (see attached)

9.2 Consideration of Personnel Action Items (see attached)

9.2.1 Consideration for Hire/Rehire

- Sarah Glaze, Night Custodian, Clarkston High School (effective 2/12/19)

9.2.2 Consideration for Resignation/Retirement and/or Termination

- Mark Hoffmann, Assistant Track Coach, Clarkston High School (effective 1/24/19)
- Debbie Romesburg, CTE Teacher, Clarkston High School (effective 6/7/19)
- Margaret Madonia, LAP/Title Para-Professional, Parkway Elementary School (effective 6/7/19)
- Laura Hagen, Para-professional, Clarkston High School (effective 6/7/19)

9.2.3 Consideration for Leave Without Pay

- Jody Ausman
- Diana Renfro
- Margaret Madonia

9.3 Payables and Spending Authority

9.3.1 Payroll -- \$416,465.40 for the 941 Electronic Funds Transfer; and Payroll Voucher numbers 244129 through 244146 and Vendor Voucher numbers 244147 through 244171 in the total amount of \$2,098,203.72.

9.3.2 General Fund & CHS ASB PCards -- \$69,718.80 (warrant #244127 through #244128)

9.3.3 LMS ASB -- \$4,280.72 (warrant #244172 through #244177)

9.3.4 CHS ASB -- \$56,432.20 (warrant #244178 through #244219)

9.3.5 General Fund -- \$332,004.38 (warrant #244220 through #244395)

9.3.6 Comp Tax December 2018 -- \$719.70 (Wire Transfer Payments 201800018 through 201800019)

9.4 Budget Status Report for December 2018 (see attached)

9.5 Extended/Overnight Field Trip Requests (see attached)

- CHS Boys Soccer - Alaska - April 2-7, 2019
- Camp Wooten Outdoor Education - April 28-May 3, 2019

Director Sidener - "It is exciting that the soccer team is going to Alaska."

President Lenz asked if the fee for Camp Wooten would keep kids from going. Superintendent Winter replied that it would not.

Motion by Miles Sidener, second by Meghan Pierce, to approve the Consent Agenda items as provided in our packet; motion carried.

10. OLD BUSINESS

10.1 Consideration to Adopt Policy 3141: Nonresident Students (see attached)

Action:

Motion by Miles Sidener, second by Meghan Pierce, to adopt Policy 3141: Nonresident Students; motion carried.

10.2 Consideration to Adopt Policy 2030: Service Animals in Schools (see attached)

Action:

Motion by Meghan Pierce, second by Miles Sidener, to adopt Policy 2030: Service Animals in Schools; motion carried.

10.3 Consideration to Adopt Policy 3144: Release of Information Concerning Student Sexual Kidnapping Offenders (see attached)

Action:

Motion by Miles Sidener, second by Meghan Pierce, to adopt Policy 3144: Release of Information Concerning Student Sexual Kidnapping Offenders; motion carried.

11. NEW BUSINESS

11.1 Consideration to Adopt Resolution 19-01, Availability of Unused/Underutilized School Facilities in Neighboring School Districts

Action:

Motion by Meghan Pierce, second by Miles Sidener, to adopt Resolution 19-01, Availability of Unused/Underutilized School Facilities in Neighboring School Districts; motion carried.

11.2 Consideration to Adopt Resolution 19-02, Facilities Study and Survey

Action:

Motion by Miles Sidener, second by Meghan Pierce, to adopt Policy No. 19-02, Facilities Study and Survey; motion carried.

11.3 Consideration to Adopt Safe Routes to School Bike and Pedestrian Safety Education Program

Action:

Motion by Miles Sidener, second by Meghan Pierce, to adopt the Safe Routes to School Bike and Pedestrian Safety Education Program as presented; motion carried.

11.4 First Reading of Policy 1400: Meeting Conduct, Order of Business and Quorum

Action:

Motion by Miles Sidener, second by Meghan Pierce, to approve the first reading of Policy 1400, Meeting Conduct, Order of Business, and Quorum; motion carried.

11.5 First Reading of Policy 3520: Student Fees, Fines, Charges

Action:

Motion by Meghan Pierce, second by Miles Sidener, to approve the first reading of Policy 3520: Student Fees, Fines, Charges; motion carried.

11.6 Consideration to Adopt Policy 6220: Bid Requirements

Action:

Motion by Miles Sidener, second by Meghan Pierce, to adopt Policy 6220: Bid Requirements; motion carried.

11.7 First Reading of Policy 6230: Relations with Vendors

Action:

Motion by Meghan Pierce, second by Miles Sidener, to approve the first reading of Policy 6230: Relations with Vendors; motion carried.

11.8 First Reading of Policy 2020: Course Design, Selection, and Adoption of Instructional Materials

Action:

Motion by Meghan Pierce, second by Miles Sidener, to approve the first reading of Policy 2020: Course Design, Selection, and Adoption of Instructional Materials; motion carried.

11.9 First Reading of Policy 3226: Interviews and Interrogations of Students on School Premises

Action:

Motion by Miles Sidener, second by Meghan Pierce, to approve the first reading of Policy 3226: Interviews and Interrogations of Students on School Premises; motion carried.

11.10 First Reading of Policy 3413: Student Immunizations and Life Threatening Health Conditions

Action:

Motion by Miles Sidener, second by Meghan Pierce, to approve the first reading of Policy 3413: Student Immunizations and Life Threatening Health Conditions; motion carried.

11.11 Board Acceptance of Scott Dolezal's Resignation - Director Area 5

Action:

Motion by Meghan Pierce, second by Miles Sidener, to approve the resignation of Scott Dolezal; motion carried.

12. BOARD COMMENTS

- Meghan Pierce - I really enjoyed attending the Parkway carnival on Friday. Miles is so talented - he even made Bantams out of balloons.

13. UPCOMING EVENTS

- ~~February 11 - Heights 5/6 Band Concert - 7PM - CHS Auditorium~~ (due to the weather this has been changed to February 28 - 7PM - Heights Elementary)
- February 12 - Highland 5/6 Band Concert - 7PM - Highland Gym
- - Boys Basketball District Finals vs Pullman - 6PM - Kramer Gym
- February 14-16 - CHS Winter Play "Murdered to Death" - 7PM - CHS Auditorium
- February 15-18 - No School - Mid-Winter Break
- February 19 - Capital Facilities Advisory Group Meeting - 4PM - District Office
- Student Advisory Board Meeting - 2:45PM - CHS Library
- February 25 - Regular School Board Meeting - 6PM - District Office Board Room

The March 11th board meeting will be held at District Office instead of Grantham.

14. EXECUTIVE SESSION

14.1 None at this time.

15. ADJOURNMENT

Action:

Motion by Meghan Pierce, second by Miles Sidener, to adjourn the Regular School Board Meeting at 7:00 p.m.; motion carried.



DENNIS LENZ, BOARD PRESIDENT



TIM WINTER, SECRETARY