

**JANUARY 22, 2018
BOARD OF DIRECTORS
MEETING MINUTES**

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| BOARD MEMBERS PRESENT: | Scott Dolezal, President Meghan Pierce, Vice President Dennis Lenz Jim Nelly Miles Sidener |
| MEMBERS NOT PRESENT: | N/A |
| SUPERINTENDENT: | Tim Winter |
| DISTRICT ADMIN. TEAM: | Jim Fry, Assistant Superintendent Rebecca Lockhart, Executive Director of Student Services Wendy Rimmelspacher, Executive Director of Financial Services |
| PRESENTERS: | Tim Winter, Superintendent |
| GUESTS: | District Staff & Community Members |
| RECORDING SECRETARY: | Keri Myklebust |

Clarkston School District J250-185 held its regular school board meeting on Monday, January 22, 2018 at the Clarkston School District Office, 1294 Chestnut Street, Clarkston, Washington.

1. CALL TO ORDER

The meeting was called to order by President Dolezal, at 6:00 p.m.

2. FLAG SALUTE

President Dolezal led the flag salute at 6:00 p.m.

3. PUBLIC INPUT

- 3.1 Ron Nugen came forth to express his interest in purchasing a portion of the District's property on Florence Lane if the board decides to sell. He stated that he has been maintaining the area behind his house for the past eight years and prefers not to lose access. Director Lenz asked if the district has been maintaining the property. It gets mowed down once a year and has not been sprayed. Director Lenz asked that maintenance make sure and spray the weeds. President Dolezal stated that there is no other plan in place at this time other than potentially taking action tonight regarding the sale of the property. If the board moves forward with selling the property, a public notice will be published which will give the community an opportunity to provide feedback and have questions answered.
- 3.2 Jan Badgley came forth to compliment the board or whomever created the levy flyer that came out. She stated that now she truly understands what an M&O Levy is.
- 3.3 Kathy Ross had come to the board a year ago inquiring what the district was doing to help with mental health. At that time the district was running a pilot program at Highland Elementary. She asked what other things have been implemented since that time. Superintendent Winter stated that on Wednesday afternoon a group of staff members gathered together to start a wellness advisory committee. They spoke about creating a plan to help with the physical and mental stress within our organization.

4. REVIEW OF AGENDA

President Dolezal reviewed the agenda. The sick leave report and first reading of Policy 5401 were pulled from the agenda and will be brought back at the next meeting.

5. SPECIAL PRESENTATIONS

5.1 Read Across America Proclamation

Information:

Karle Warren, retired teacher came forth to thank the board and district for their support of Read Across America. She stated that reading effects all walks of life and the support grows to millions each year. Superintendent Winter read the Read Across America proclamation which states that the District is committed to promoting reading as the catalyst for our students' academic success and preparation for the future.

5.2 School Board Recognition

Information:

Superintendent Winter gave his appreciation and thanks to our board of directors for their ongoing commitment to our district and community. He read the proclamation sent by Governor Inslee declaring January as School Board Recognition Month. Superintendent Winter invited the audience to join him in celebrating and honoring the board during a 10 minute break preceding executive session.

6. SUPERINTENDENT COMMUNICATIONS

- Facilities
 - A levy flyer was mailed out to postal patrons last week
 - Ballots will be mailed on Friday
 - Expiring levy amount is \$3.66 per thousand of assessed value; new levy amount if approved will be \$1.50 per thousand of assessed value
 - \$5.83 is the current combined state and district levy tax; new combined tax amount if approved will be \$4.41 which is \$1.42 in savings
- 2020 Vision
 - In the Fall of 2014, the district put together a 2020 vision (see attached)
 - Items that are checked have been completed
 - We are continuing to do good work throughout the district and this list helps show our progress and success.
- District-wide Improvement Projects (see attached)
 - Legislative shortfall has been accounted for
 - The District has approximately \$300,000 dollars to spend by August 2018
 - Goal is to have a target number of projects done by 2020 which will be identified by the board
 - Choose top projects; money from the sale of the Florence Lane property (if approved) will go toward a capital project(s) that is chosen by the board at a future date

7. DISCUSSION

7.1 Florence Lane (potential action)

Information:

Superintendent Winter shared that there are people who have a vested interest in the land. If the board would like to move forward with selling the property these steps will need to be followed: 1. Board takes official action to declare as surplus and sell the property 2. Advertise a public hearing 3. Hold the public hearing 4. Property can be sold 45 days following the public hearing. The board/district can choose to sell the property as a whole or parcel it out. Property must be sold at 90% of the appraised value.

President Dolezal stated that the board has been discussing the property over the past six months. In his opinion, he doesn't see any foreseeable use for the property for school district function without major additional investments. He stated that we have an asset we can use to roll into something else and he feels it is a good time to divest in that and invest now. Board members agreed as long as the money is put back into the capital project fund to go toward capital improvements that they have approved.

7.2 ThoughtExchange

Information:

Superintendent Winter asked the board to consider entering into a one-year agreement with ThoughtExchange. The district has been involved with them for the past three years. They are offering their services at a reduced rate with unlimited processes. Board members like the idea and encouraged Superintendent Winter to make sure that if it is approved the district utilizes them more effectively and efficiently.

7.3 WSSDA Conference recap

Information:

President Dolezal stated that one of the things the board talked about this year was putting together the top three to five goals that they would like to see implemented in the school district that was learned from the WSSDA conference. Board members shared the following:

- use of marquis for communication with the community
- review WSSDA priorities (study session topic)
- know each student by name
- Core 24 and how it will affect the district (bell schedule, courses)
- Bond funding/Levy lid
- Overall security for school
- Prioritize district-wide improvement project list (maintenance presentation)
- Shortfall of manual laborers (engage with our local manufacturers/employers to see what the gaps are so the district can evaluate what we can do differently to give our students the best opportunity to obtain a skilled job when leaving the Clarkston School District)
- ThoughtExchange (possible surveys: cyberbullying, workplace bullying, sexual harassment, employee culture, student perception of safety and how to address it, feedback from the bond)
- Possible co-op agreement with Asotin for common support items i.e. food, transportation

8. REPORTS

8.1 Safety Plan

Information:

School Resource Officer John Morbeck gave a quick overview of the district safety plan. In order to avoid confusion on how to respond to emergencies, the safety team took the old plan and merged it with the new one and placed an emphasis on evacuation. Officer Morbeck reported that he recently attended an ALICE training which focuses on preparing staff more on what could happen and what could do in case of an emergency. He will begin implementing the program in the near future. Superintendent Winter noted that Officer Morbeck's leadership in our district has increased our safety and security.

8.2 Co-Op Athletics

Information:

Ryan Newhouse, head girls soccer coach, came forth to ask the board to consider a co-op agreement with Asotin for soccer. He stated that this was the first year that the girl's team had enough participants to have two full teams (JV and varsity); the boys still do not. He feels that allowing Asotin students the opportunity to play would not only keep them tied into an extracurricular activity but increase the chances of not having to end the season short due to injury or poor grades. Director Lenz voiced his concern about allowing the co-op as he feels it would take playing time or spots away from Clarkston students. He feels we have enough students and the rosters are growing within the district enough to sustain our own team without adding Asotin students. He requested the sign-up sheets to see what the numbers are. Superintendent Winter suggested bringing this back up at a study session in the near future to talk about it more extensively.

8.3 Updates to Policy No. 5401, Sick Leave

Information:

Removed from agenda. Will be brought back at the next board meeting.

9. CONSENT AGENDA

9.1 Regular School Board Meeting Minutes dated December 11, 2017 (see attached)

9.2 Consideration of Personnel Action Items (see attached)

9.2.1 Approved for hire/rehire

- Chalise Nash, Assistant Cook, Heights Elementary (effective 1/23/18)
- Paige Frazier, Head Girls Golf Coach, Clarkston High School (effective 2/26/2018)
- Lacey Parker, One to One Assistant, One Year Only, Heights Elementary (effective 1/23/18)

- Melanie Stellmon, Pre-School Self-Contained Assistant, Grantham Elementary (effective 1/23/18)
- 9.2.2 Approved to resign/retire/or terminate**
- Dawn Huffman, Assistant Tennis Coach, Clarkston High School (effective 1/4/18)
- 9.2.3 Approved to take leave without pay**
- None at this time
- 9.3 Payables and Spending Authority**
- 9.3.1 Payroll** -- \$392,239.53 for the 941 Electronic Funds Transfer; \$650.00 for the HAS Electronic Transfer and Payroll Voucher numbers #240176 through #240194 and Vendor Voucher numbers #240195 through #240222 in the total amount of \$1,890,706.54.
- 9.3.2 Comp Tax Nov. 2017** -- \$2,457.23 (wire transfer payments 201700012 through 201700013)
- 9.3.3 General Fund Misc.** -- \$73,661.47 (warrant #240104 through #240160)
- 9.3.4 LMS ASB** -- \$4,121.36 (warrant #240161 through #240175)
- 9.3.5 General Fund** -- \$125,165.58 (warrant #240223 through #240292)
- 9.3.6 General Fund** -- \$258,244.94 (warrant #240293 through #240378)
- 9.3.7 P-Cards** -- \$14,492.73 (warrant #240379)
- 9.3.8 LMS ASB** -- \$2,670.47 (warrant #240380 through #240384)
- 9.3.9 CHS ASB** -- \$24,146.39 (warrant #240385 through #240421)
- 9.3.10 General Fund** -- \$135,899.99 (warrant #240422 through #240520)
- 9.4 Enrollment for January 2018** (see attached)
- 9.5 Financial Reports for November and December 2017** (see attached)
- 9.6 Gifts to the District** (see attached)
- Various monetary donations to CHS, Grantham, Heights, and Highland from Schweitzer Engineering Laboratories to be used for math and science.

Action

Motion by Miles Sidener, second by Meghan Pierce, to approve the Consent Agenda items as presented; motion carried.

10. OLD BUSINESS

- 10.1** None at this time

11. NEW BUSINESS

- 11.1 Consideration of ThoughtExchange agreement**

Action

Motion by Meghan Pierce, second by Dennis Lenz, to approve the agreement with ThoughtExchange as presented; motion carried.

Director Sidener suggested that the board talk about it once a month at their meetings.

~~**11.2 First Reading of Policy No. 5401, Sick Leave**~~

Action

No action. Item was removed from the agenda and will be brought back at a future board meeting.

- 11.3 Florence Lane property**

Action

Motion by Dennis Lenz, second by Meghan Pierce, to surplus and pursue the sale of the district property located at Florence Lane.

12. BOARD COMMENTS

The board thanked David Walk for creating the board appreciation video.

13. UPCOMING EVENTS

- January 25 - Heights 5th Grade Band Concert - 7PM - CHS Auditorium
- January 26 - Golden Throne Basketball Game - 6PM/8PM - LCSC Activity Center
- January 30 - Heights Path to Math Night - 6PM - Heights Gym
- January 30 - February 2 - Highland Book Fair
- February 2 - Highland Family Breakfast - 8AM - Highland Gym
- February 12 - School Board Study Session - 6PM - Grantham Elementary

14. EXECUTIVE SESSION - PERSONNEL, PURSUANT TO RCW 42.30.110(1)(g), FOR THE PURPOSE OF REVIEWING THE PERFORMANCE OF A PUBLIC EMPLOYEE.

Action:

Motion by Dennis Lenz, second by Miles Sidener, to move into Executive Session at 7:47p.m. for approximately 30 minutes to discuss personnel pursuant to RCW 42.30.110(1)(g), for the purpose of reviewing the performance of a public employee, after a 10 minute break in order to celebrate and honor the school board; motion carried.

Action:

Motion by Miles Sidener, second by Meghan Pierce, to return to regular session at 8:30 p.m.; motion carried.

15. ADJOURNMENT

Action:

Motion by Dennis Lenz, second by Miles Sidener, to adjourn the Regular School Board Meeting at 8:30 p.m.; motion carried.



SCOTT DOLEZAL, BOARD PRESIDENT



TIM WINTER, SECRETARY