

**MAY 22, 2017  
BOARD OF DIRECTORS  
MEETING MINUTES**

- BOARD MEMBERS PRESENT:** Scott Dolezal, President  
Dennis Lenz, Vice President  
Jim Nelly  
Meghan Pierce  
Miles Sidener
- MEMBERS NOT PRESENT:** N/A
- SUPERINTENDENT:** Tim Winter
- DISTRICT ADMIN. TEAM:** Jim Fry, Assistant Superintendent  
Rebecca Lockhart, Executive Director of Student Services  
Wendy Rimmelspacher, Executive Director of Financial Services
- PRESENTERS:** Wendy Rimmelspacher, Executive Director of Financial Services  
Holly Ledgerwood, PE Teacher & 2<sup>nd</sup> grade students from Grantham  
Tim Winter, Superintendent  
Jim Fry, Assistant Superintendent
- GUESTS:** District Staff & Community Members
- RECORDING SECRETARY:** Keri Myklebust

Clarkston School District J250-185 held its regular school board meeting on Monday, May 22, 2017 at the Clarkston School District Board Room, 1294 Chestnut Street, Clarkston, Washington.

**1. CALL TO ORDER**

The meeting was called to order by Board President, Scott Dolezal, at 6:00 p.m.

**2. FLAG SALUTE**

President Dolezal led the flag salute at 6:00 p.m.

**3. SPECIAL BUDGET HEARING**

Information:

Wendy Rimmelspacher, Executive Director of Financial Services, presented the proposed 2017-2018 Budget. The District's budgeted enrollment number for 2016-2017 was 2,614. The District's conservative enrollment figure for the 2017-18 school year is estimated at 2,540. The final budget will be brought forth on June 26<sup>th</sup> for board approval.

**4. ADJOURN SPECIAL BUDGET HEARING**

Action:

Motion by Dennis Lenz, second by Meghan Pierce, to adjourn the Special Budget Hearing at 5:58 p.m.; motion carried.

**5. PUBLIC INPUT**

5.1 None at this time

## 6. REVIEW OF AGENDA

President Dolezal reviewed the agenda and noted that Executive Session will be reduced to 30 minutes and Jim Fry, Assistant Superintendent, has requested that 6<sup>th</sup> grade math adoption be added to the reports and as an action item.

## 7. SPECIAL PRESENTATIONS

### 7.1 2<sup>nd</sup> Graders - Swim Lessons

Information:

Holly Ledgerwood and 2<sup>nd</sup> grade students from Grantham Elementary came forth to share with the board how they have been positively impacted by swimming lessons at the Aquatic Center, and to thank them for allowing this program.

## 8. SUPERINTENDENT COMMUNICATIONS

### 8.1 June board meeting date change

- In order for District Office administrators to attend the Annual WSSDA Conference in June, it has been requested that the June 26<sup>th</sup> board meeting be moved to Tuesday, June 27<sup>th</sup>. Board members were in favor of moving the board meeting to Tuesday.

### 8.2 Board Retreat

- Superintendent Winter proposed having a board retreat on June 12<sup>th</sup> in place of the study session. He will email the board with specifics.

### 8.3 Parkway Portable

- Superintendent Winter is looking to purchase a two classroom portable to help accommodate Parkway's need for extra classrooms, pending board approval.
  - o Concerns included placement, power, water, restrooms, ensure other rooms do not become storage, and that the manufacturer would be doing the complete install so that CSD maintenance employees are not pulled off their already busy summer schedules.
  - o Superintendent Winter will contact the vendor in the morning.

*Board of Directors did not take official action on this item.*

## 9. DISCUSSION

### 9.1 None at this time.

## 10. REPORTS

### 10.1 Bond Update

Information:

Tim Winter stepped in for Greg McCracken, BLRB Architects, who was unable to make it to tonight's meeting. Design updates were presented to the board. The Design Advisory Committee has been unable to come to a consensus on where the athletic fields should be placed, therefore, the District is seeking feedback from the board.

Five million dollars will be allotted toward upgrades/updates to the remaining schools. Greg McCracken will be meeting with principals in the next couple of weeks to inquire as to what their needs are.

### 10.2 Food Services

#### 10.2.1 Meal pricing for 2017-18 school Year

Information:

Amy Kimberling, Food Services Manager, reported that due to the 2010 Healthy Hunger-free Kids Act, we must evaluate and adjust our paid meal prices to meet federal requirements. In order to meet these requirements, the following changes are being proposed:

Lunch:

CHS current price: \$2.75                      Proposed price: \$2.85

LMS current price: \$2.50      Proposed price: \$2.65  
Elem Current price: \$2.35      Proposed price: \$2.50

Breakfast prices have not changed for almost 10 years. The following increases are suggested based upon current food costs:

CHS current price: \$1.50      Proposed price: \$1.75  
LMS current price: \$1.50      Proposed price: \$1.50  
Elem Current price: \$1.25      Proposed price: \$1.50

### **10.2.2 Summer Meal Program...WP 10.2.2**

Information:

Amy Kimberling came forth to recommend the board approve the 2017 summer food program. This program helps feed children ages 1-18, free of charge throughout the summer. There will be five designated serving sites for ease of access open June 12<sup>th</sup> through August 17<sup>th</sup>, unless otherwise noted.

### **10.3 Transportation Vehicle Fund update**

Information:

Per the board's request, Wendy Rimmelspacher came forth to talk about what it would take for the Transportation Vehicle Fund (TVF) to become self-sustaining. She reported that the district has not always been in a financial situation to be able to allocate money from the general fund toward the TVF. This and other factors have caused the district to have to finance bus purchases. She reported that the only way this can change is if the district allocates money toward the TVF each year and eventually fill the depreciation gap. It was suggested that the district continue to purchase some surplus buses in case other buses in the fleet break down. The board of directors asked Ms. Rimmelspacher to meet with Julie Winchel and report back in the summer to address busing needs.

### **10.4 Resolution 17-02, Delegating Authority to WIAA**

Information:

Tim Winter reported that this is a yearly resolution that the school board adopts in order to delegate control, supervision, and regulation of any extracurricular activity to the WIAA. Signing this resolution indicates that the Board has approved the District's membership with the WIAA and as members the District will follow the WIAA rules and regulations.

### **10.5 Updates to Policy No. 4040, Public Access to School District Records**

Information:

Superintendent Winter reported that based on some recent activity regarding school records the current policy and procedure needed to be updated. Additions to the policy included language about digital and electronic forms of communication. On the procedural side, a public records officer has been identified so that there is one person to contact for requests. A resolution has been included that acknowledges the procedures that have been put into place and will be followed.

### **10.6 New CHS Course Textbook – Algebra II Tech**

Information:

Jim Fry stated that the high school is looking to expand its options and is asking for support in a new textbook to be adopted for a new course. The math department requests support in adopting the book "Elementary Technical Mathematics" by Cengage learning for 2017-2018. A committee of math members evaluated the book per board policy.

### **10.7 Developing Mathematical Thinking Institute (DMTI) – 6<sup>th</sup> Grade Math Curriculum**

Information:

This item was added to tonight's agenda earlier in the meeting.

Jim Fry reported that after much discussion, committee members felt that it is important to use Developing Mathematical Thinking Institute (DMTI) as their math curriculum in order to help keep them connected to K-

5. He is asking the board to consider adopting this, along with the K-5 math adoption request, for the 2017-2018 school year.

## **11. CONSENT AGENDA**

**11.1 Regular School Board Meeting Minutes dated May 8, 2017 (see attached)**

**11.2 Consideration of Personnel Action Items (see attached)**

**11.2.1 Approved for hire/rehire**

- Sonnie Mitchell, Kindergarten Teacher, Parkway Elementary School (effective 2017-18 school year)
- Adam VanVogt, Head Volleyball Coach, Clarkston High School (effective 2017-18 school year)
- Debra Utke, LAP/Title I Assistant, Parkway Elementary School (effective 2017-18 school year)
- Amanda Albrecht, LAPA Para Educator, Clarkston High School (effective 2017-18 school year)

**11.2.2 Approved to resign/retire/or terminate**

- David Howard, 6<sup>th</sup> Grade Teacher, Heights Elementary School (effective June 9, 2017)
- Judi Akers, 4<sup>th</sup> Grade Teacher, Parkway Elementary School (effective August 31, 2017)
- Lynne Funke, Cook, Parkway Elementary School (effective June 9, 2017)
- Thomas Maechtle, Custodian, Lincoln Middle School (effective August 4, 2017)
- Cody Brown, Assistant Football Coach, Clarkston High School (effective June 9, 2017)
- Carol Hernandez, 3<sup>rd</sup> Grade Teacher, Heights Elementary (effective June 9, 2017)
- Diane Porter, 2<sup>nd</sup> grade Teacher, Heights Elementary School (effective June 9, 2017)

**11.3 Payables and Spending Authority**

- 11.3.1 Payroll** -- \$361,917.94 for the 941 Electronic Funds Transfer for the 941 Electronic Transfer; \$150.00 for the HAS Electronic Transfer; and Payroll Voucher numbers 237613 through 237634 and Vendor Voucher numbers 237634 through 237635 in the total amount of \$1,775,312.45.
- 11.3.2 March Comp Tax** -- \$2,460.21 (wire transfer payment 201600026 through 201600027)
- 11.3.3 LMS ASB** -- \$917.87 (warrant #237665 through #237666)
- 11.3.4 CHS ASB** -- \$21,793.47 (warrant #237667 through #237707)
- 11.3.5 General Fund** -- \$111,540.09 (warrant #237708 through #237820)
- 11.3.6 CHS ASB P-Cards** -- \$6,801.64 (warrant #237821 through #237821)
- 11.3.7 P-Cards & KLEW** -- \$11,319.42 (warrant #237822 through #237823)
- 11.3.8 LMS ASB** -- \$8,817.21 (warrant #237824 through #237827)
- 11.3.9 CHS ASB** -- \$16,242.81 (warrant #237828 through #237860)
- 11.3.10 General Fund** -- \$217,375.72 (warrant #237861 through #238001)

**11.4 Developing Mathematical Thinking Institute (DMTI) Contract (see attached)**

**11.5 Speech Therapy Agreement with Ruth Reardon, SLP (see attached)**

**11.6 Athletic Trainer Agreement (2-year contract) (see attached)**

**11.7 Enrollment for May 2017 (see attached)**

**11.8 Financial Reports for April 2017 (see attached)**

**11.9 Extended Overnight Field Trip Requests (see attached)**

**11.9.1 ASB Retreat to McCall, ID - August 18-20, 2017**

### *Action*

*Motion by Miles Sidener, second by Meghan Pierce, to approve the Consent Agenda items as presented in our packets; motion carried.*

## **12. OLD BUSINESS**

**12.1** None at this time.

## **13. NEW BUSINESS**

**13.1** Consideration of 2017-18 meal pricing

*Action*

*Motion by Meghan Pierce, second by Dennis Lenz, to approve the meal prices as presented for the 2017-18 school year; motion carried.*

**13.2** Consideration of 2017 Summer Meal Program

*Action*

*Motion by Miles Sidener, second by Dennis Lenz, to approve the summer meal program as presented; motion carried.*

**13.3** Consideration of Resolution 17-02, Delegating Authority to WIAA

*Action*

*Motion by Dennis Lenz, second by Meghan Pierce, to adopt Resolution 17-02, Delegating Authority to WIAA as presented; motion carried.*

**13.4** First Reading of Policy No. 4040, Public Access to School District Records

*Action*

*Motion by Meghan Pierce, second by Miles Sidener, to approve the first reading of Policy No. 4040, Public Access to School District Records as presented; motion carried.*

**13.5** Consideration of Resolution No. 17-03, Public Access to School District Records

*Action*

*Motion by Meghan Pierce, second by Dennis Lenz, to adopt Resolution 17-03, Public Access to School District Records as presented; motion carried.*

**13.6** Consideration of "Elementary Technical Mathematics" textbook adoption

*Action*

*Motion by Miles Sidener, second by Meghan Pierce, to approve the new CHS Course Textbook "Elementary Technical Mathematics" for Algebra II Tech as presented; motion carried.*

**13.7** Developing Mathematical Thinking Institute (DMTI) - 6<sup>th</sup> Grade Math Curriculum

*Action*

*Motion by Miles Sidener, second by Meghan Pierce, to approve DMTI as the 6<sup>th</sup> grade math curriculum as presented; motion carried.*

## **14. BOARD COMMENTS**

Meghan Pierce gave thanks to the staff members to come to the meetings and for their hard work that helps keep things running.

## **15. UPCOMING EVENTS**

- May 23 - Community Meeting - 6:30PM - CHS Library
- May 24 - 6<sup>th</sup> Grade Massed Band Concert - 7PM - CHS Auditorium
- May 29 - No School - Memorial Day
- June 3 - CHS Graduation - 7:30PM - LCSC Activity Center
- June 9 - Early Release - Last Day of School!
- June 12 - School Board Study Session or retreat

**16. EXECUTIVE SESSION - SUPERINTENDENT EVALUATION, PURSUANT TO RCW 42.30.110(1)(2)**

*Action:*

*Motion by Dennis Lenz, second by Meghan Pierce, to move into Executive Session at 7:13 p.m. for approximately 30 minutes after a short break to discuss Superintendent Evaluation, Pursuant to RCW 42.30.110(1)(2); motion carried.*

*Action:*

*Motion by Meghan Pierce, second by Miles Sidener, to return to regular session at 7:50 p.m.; motion carried.*

**17. ADJOURNMENT**

*Action:*

*Motion by Dennis Lenz, second by Meghan Pierce, to adjourn the Regular School Board Meeting at 7:50 p.m.; motion carried.*

  
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SCOTT DOLEZAL, BOARD PRESIDENT

  
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TIM WINTER, SECRETARY