

**SEPTEMBER 26, 2016
BOARD OF DIRECTORS
MEETING MINUTES**

BOARD MEMBERS PRESENT:	Scott Dolezal, President Dennis Lenz, Vice President Meghan Pierce Miles Sidener
MEMBERS NOT PRESENT:	Jim Nelly
SUPERINTENDENT:	Tim Winter
DISTRICT ADMIN. TEAM:	Jim Fry, Assistant Superintendent Rebecca Lockhart, Executive Director of Student Services Wendy Rimmelspacher, Executive Director of Financial Services
PRESENTERS:	Tim Winter, Superintendent Mike Sperry, LMS Principal Eric Price, Parkway Principal Zach Wilson, Technology Director Wendy Rimmelspacher, Executive Director of Financial Services
GUESTS:	District Staff & Community Members (see attached)
RECORDING SECRETARY:	Keri Myklebust

Clarkston School District J250-185 held its regular school board meeting on Monday, September 26, 2016 at the Clarkston School District Board Room, 1294 Chestnut Street, Clarkston, Washington.

1. CALL TO ORDER

The meeting was called to order by Board President, Scott Dolezal, at 6:00 p.m.

2. FLAG SALUTE

President Dolezal led the flag salute at 6:00 p.m.

3. PUBLIC INPUT

None at this time.

4. REVIEW OF AGENDA

President Dolezal reviewed the agenda; no changes were made.

5. SUPERINTENDENT COMMUNICATIONS

Superintendent Winter highlighted the following:

- FFA Barn – tree issue
 - There are approximately 5-6 trees that are dying or hanging over other people's property. Due to liability issues, the district would like to take them out instead of limbing them. Superintendent Winter will find out what the cost will be and bring it back to the board to get input.
- Fund Balance – district-wide projects
 - Cameras in all four elementary schools
 - Parking lot at Highland; quote came in at approximately \$60,000
- Friday, Oct. 7th – No School
 - Teacher in-service
 - CHS students Day of Caring – United Way @ 9AM

- 2018 Bond
 - A letter is being sent out to the community regarding the bond
 - Word document presented to the board; brief discussion "Answering the Why" (see attached)
 - Welcome positive and negative conversations
 - Tour with NAC Architects – will get more information from them
 - Next community meeting is October 4th from 6:30–7:30 p.m. at the CHS Library

6. SPECIAL PRESENTATIONS

6.1 None at this time.

7. DISCUSSION

7.1 None at this time.

8. REPORTS

8.1 LMS School Improvement Report

Information:

Lincoln Middle School Principal, Mike Sperry, presented a video that highlighted work being done at LMS that aligns with the mission and vision of the Clarkston School District. He also talked about various grants that LMS has received in the past year, one of which was a student achievement grant that was used to purchase video equipment. Dave Walk, Instructional Assistant, has helped changed the culture at LMS through video productions. Students are very receptive to visual learning. Flo Johnson, LMS teacher, presented a \$10,000 check from the Nez Perce Tribe's Education Fund to the middle school which has been earmarked for the purchase of a classroom set of Chromebooks for science teaching.

8.2 Parkway School Improvement Report

Information:

Students from Parkway Elementary presented work that focused on what they have been learning and are interested in. Their focus has been on math, ELA, behavior, and culture for both staff and students. Eric Price, principal, talked about strategies their Professional Learning Communities (PLC's) have been working on.

8.3 CSD Security Update (see attached)

Information:

Zach Wilson, IT Manager, recapped 2016 security upgrades and discussed further security plans (see attached). Some of the future planning includes:

- Finishing video surveillance at remaining elementary schools
- Access control – outside entrances to buildings
- Front door buzzer system
- Incorporate existing phone system into security plan
 - Paging systems are aging

8.4 Policy No. 3120, Enrollment (see attached)

Information:

Superintendent Winter presented Policy No. 3120, Enrollment, which is being updated to include the following language: "The district may require students or their parents to provide proof of residency within the district, such as copies of a utility bill, lease agreement, or other service bill that contains the name of the parent/guardian." It is recommended by OSPI that the district request some type of proof of residency unless the student is homeless, etc.

8.5 Policy No. 6114, Gifts (see attached)

Information:

Wendy Rimmelspacher, Executive Director of Financial Services, reported that this policy is being updated to align with WSSDA recommended additions. The revised policy has three new sections: *Unsolicited Gifts or Donations to the District*, allows for scrutiny prior to approval regarding Title IV issues; *Solicited Gifts or Donations to the District*, protects the District from having a staff member offer something in return for a

gift to the District without authorization from the Board; and *Gifts to Staff*, encourages parents and students to offer letters of appreciation in lieu of gifts.

8.6 Policy No. 6120, Investments of Funds (see attached)

Information:

Wendy Rimmelspacher reported that there were nominal changes made to this policy. Shall was changed to will and a reference was modified.

9. CONSENT AGENDA

9.1 Regular School Board Meeting Minutes dated August 22, 2016 (see attached)

9.2 Study Session Board Meeting Minutes dated September 12, 2016 (see attached)

9.3 Consideration of Personnel Action Items (see attached)

9.3.1 Requests for Hire/Rehire

- Kevin Moors, Bus Driver, Transportation (effective September 27, 2016)
- Ken Henriod, Bus Driver, Transportation (effective September 27, 2016)
- Kage Sobotta, Self-Contained Assistant – Autism, Parkway Elementary (effective September 27, 2016)
- Tara Hale, Self-Contained Assistant – Autism, Parkway Elementary (effective September 27, 2016)
- Elizabeth Renfro, LAP/Title I Assistant, Parkway Elementary (effective September 27, 2016)
- Jennifer Hardy, Special Education One on One Assistant, Grantham Elementary (effective September 27, 2016)
- Sheila Murray, Special Education One on One Assistant, Heights Elementary (effective September 27, 2016)
- Cody Brown, JV Football Coach, Clarkston High School (effective September 27, 2016)
- Sandy House, Dance Team Coach, Clarkston High School (effective September 27, 2016)
- Amy Dahl, AVID Tutor/Para Educator, Lincoln Middle School and Clarkston High School (effective September 27, 2016)
- Ashlee Grunenfelder, AVID Tutor/Para Educator, Lincoln Middle School and Clarkston High School (effective September 27, 2016)
- Danielle Diaz, AVID Tutor/Para Educator, Lincoln Middle School and Clarkston High School (effective September 27, 2016)
- Jeff Weiner, Health Services Assistant, Health Services (effective October 3, 2016)

9.3.2 Requests for Resignation/Retirement

- Katrina Wisman, Self-Contained Assistant – Autism, Parkway Elementary (effective August 25, 2016)
- Nathan Hoffman, Football Coach, Clarkston High School (effective August 23, 2016)
- Corina Andersen, Title I/LAP Assistant, Clarkston High School (effective September 4, 2016)

9.4 Payables & Spending Authority

- 9.4.1 **Payroll** -- \$373,031.20 for the 941 Electronic Funds Transfer for the 941 Electronic Transfer; \$200 for the HAS Electronic Transfer; and Payroll Voucher numbers 234678 through 234697 and Vendor Voucher numbers 234698 through 234728 in the total amount of \$1,885,120.16.
- 9.4.2 **July Comp Tax** -- \$2,100.65 (wire transfer payment 201500046)
- 9.4.3 **LMS ASB** -- \$215.58 (warrant #234729 through #234731)
- 9.4.4 **CHS ASB** -- \$2,366.25 (warrant #234732 through #234738)
- 9.4.5 **General Fund** -- \$143,311.64 (warrant #234739 through #234818)
- 9.4.6 **LMS ASB** -- \$1,371.23 (warrant #234819 through #234821)
- 9.4.7 **CHS ASB** -- \$19,671.54 (warrant #234822 through #234833)
- 9.4.8 **General Fund** -- \$446,068.75 (warrant #234834 through #234918)
- 9.4.9 **2015-16 GF Accruals** -- \$158,259.05 (warrant #234919 through #234999)
- 9.4.10 **LMS ASB** -- \$3,464.87 (warrant #235000 through #235003)

- 9.4.11 CHS ASB -- \$11,000.60 (warrant #235004 through #235025)
- 9.4.12 General Fund -- \$87,260.15 (warrant #235026 through #235075)

9.5 Enrollment for September 2016 (see attached)

9.6 Extended Overnight Field Trip Requests (see attached)

- 9.6.1 Marching Competition - Oct. 14-15 - Yakima, WA
- 9.6.2 Auburn Veteran's Day Parade & Marching Band Competition - Nov. 4-6 - Auburn, WA
- 9.6.3 State Cross Country - Nov. 4-5 - Pasco, WA
- 9.6.4 State Swim (Girls) - Nov. 11-12 - Federal Way, WA
- 9.6.5 State Volleyball - Nov. 11-12 - Lacey, WA
- 9.6.6 State Soccer - Nov. 18-19 - Shoreline, WA
- 9.6.7 State Football - Nov 25-26 & Dec. 3 - TBA

Action:

Motion by Meghan Pierce, second by Miles Sidener, to approve the Consent Agenda items as presented; motion carried.

10. OLD BUSINESS

- 10.1 None at this time.

11. NEW BUSINESS

11.1 First Reading of Policy No. 3120, Enrollment

Action:

Motion by Meghan Pierce, second by Dennis Lenz, to approve the first reading of Policy No. 3120, Enrollment.

11.2 First Reading of Policy No. 6114, Gifts

Action:

Motion by Miles Sidener, second by Dennis Lenz, to approve the first reading of Policy No. 6114, Gifts.

11.3 First Reading of Policy No. 6120, Investment of Funds

Action:

Motion by Dennis Lenz, second by Meghan Pierce, to approve the first reading of Policy No. 6120, Investment of Funds.

11.4 Gifts to the District - Policy No. 6114

- \$3,000 to CHS Athletics for School Spirit Sponsorship Program from P1FCU

Action:

Motion by Meghan Pierce, second by Dennis Lenz, to approve the \$3,000 donation to CHS Athletics from P1FCU.

12. BOARD COMMENTS

Meghan Pierce gave thanks to the principals for being at the meeting. She noted that their presentations and support of our kids and schools is appreciated.

13. UPCOMING EVENTS

- September 30 - LMS Fun Run/breakfast challenge - 8:15-10AM
- October 6 - Heights Hawkathon - 10AM to noon
- October 7 - No School - Professional Development
- - CHS Homecoming Dance - 9PM - Red Lion (game time 6PM)
- October 10 - School Board Study Session - 6PM - District Office Board Room
- October 10th-14th - K-6 Early Release at noon
- October 19 - Gear UP College Fair - 5:30-7PM - CHS Cafeteria
- October 24 - Regular School Board Meeting - 6PM - District Office Board Room
- Community Meeting - Oct. 4th - 7PM at the CHS Library

Director Lenz asked if the date for the Homecoming Dance was an ASB or administrative decision. Superintendent Winter replied that it was an ASB decision and added that the date allows for all students to attend the dance.

Director Pierce mentioned that she will not be at the study session on the 10th.

14. EXECUTIVE SESSION - TO DISCUSS POTENTIAL LITIGATION PURSUANT TO RCW 42.30.110(1)(iii)

Action:

Motion by Dennis Lenz, second by Miles Sidener, to move into Executive Session at 7:10 p.m. for approximately 30 minutes after a short break, to discuss potential litigation pursuant to RCW 42.30.110(1)(iii); motion carried.

Action:

Motion by Dennis Lenz, second by Miles Sidener, to move back into regular session at 7:45 p.m.; motion carried.

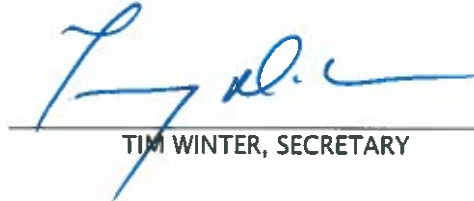
15. ADJOURNMENT

Action:

Motion by Dennis Lenz, second by Meghan Pierce, to adjourn the Regular School Board Meeting at 7:45 p.m.; motion carried.



SCOTT DOLEZAL, BOARD PRESIDENT



TIM WINTER, SECRETARY