

**NOVEMBER 28, 2016
BOARD OF DIRECTORS
MEETING MINUTES**

BOARD MEMBERS PRESENT:	Scott Dolezal, President Dennis Lenz, Vice President Jim Nelly Meghan Pierce Miles Sidener
MEMBERS NOT PRESENT:	N/A
SUPERINTENDENT:	Tim Winter
DISTRICT ADMIN. TEAM:	Jim Fry, Assistant Superintendent Rebecca Lockhart, Executive Director of Student Services Wendy Rimmelspacher, Executive Director of Financial Services
PRESENTERS:	Donna Strickler, teacher Luann Nedrow, teacher Carol Hernandez, teacher Terri Benson, teacher Tim Winter, Superintendent Shannon Wilson, CHS Athletic Director Debbie Romesburg, Community Connection Coordinator Steve Kirking, science teacher Wendy Rimmelspacher, Executive Director of Financial Services Rebecca Lockhart, Executive Director of Student Services Jim Fry, Assistant Superintendent
GUESTS:	District Staff & Community Members
RECORDING SECRETARY:	Keri Myklebust

Clarkston School District J250-185 held its regular school board meeting on Monday, November 28, 2016 at the Clarkston School District Board Room, 1294 Chestnut Street, Clarkston, Washington.

1. CALL TO ORDER

The meeting was called to order by Board President, Scott Dolezal, at 6:00 p.m.

2. FLAG SALUTE

President Dolezal led the flag salute at 6:00 p.m.

3. PUBLIC INPUT

Amy Stoker, a parent of an elementary and middle school student, came forth in support of the use Chromebooks in daily education. She thanked the board for putting money into this investment. Ms. Stoker added her concern for students who do not have access to technology at home. She would like to see the paper/pencil option continue as well. She also made reference to the 6th grade band students who were playing for the board of directors and guests upon arrival and thanked the board for their commitment to the district music program as well.

4. REVIEW OF AGENDA

President Dolezal reviewed the updated agenda that was presented at tonight's meeting.

5. SOARING WITH CHROMES - GRANTHAM AND HEIGHTS ELEMENTARY

Information:

Teachers Donna Strickler, Luann Nedrow, Carol Hernandez, and Terri Benson, along with various Grantham and Heights Elementary students gave a presentation called "Soaring with Chrome". Students demonstrated skills they were learning through the use of Chromebooks (see attached for more information).

6. SUPERINTENDENT COMMUNICATIONS

Superintendent Winter highlighted the following:

- Greenhouse at Grantham Elementary
 - Construction will begin November 30th
- Architect - Request for Qualifications/Proposal
 - Superintendent Winter asked the board if they felt it necessary to move forward with a Request for Qualifications for architectural, engineering and related professional services.
 - To ensure the district has what they are looking for in regard to architectural related services, the board of directors decided it would be in the best interest of the district to move forward with posting a Request for Qualifications.
 - This will impact the current timeline.

7. SPECIAL PRESENTATIONS

7.1 None at this time.

8. DISCUSSION

8.1 None at this time.

9. REPORTS

9.1 **Red Lion Basketball Tournament in Pendleton, OR - December 3-4, 2016**

Information:

Shannon Wilson, Athletic Director, brought forth an Extended/Overnight Field Trip request that was not on the original agenda that was sent to the Board of Directors on November 23, 2016. Mr. Wilson is seeking board approval for the basketball team to participate in the tournament in Pendleton, OR on December 3-4, 2016. This is an action item in the Consent Agenda. Director Dolezal stated that it is in the board's best interest to do what's right for the kids but if board policy is not followed, future requests are at risk of being denied.

9.2 **Connecting Students to Community - (Job Shadows, Internships, Technical Training) (see attached)**

Information:

Debbie Romesburg, Community Connection Coordinator, presented what the purpose and benefits for students enrolled in the Connecting Students to Community class are (see attached brochure). They started with seniors who did not have plans for after high school. At this point, 42 of the 63 students enrolled in this program now have a plan for after high school. Ms. Romesburg will continue to work with local businesses to provide more work-experience opportunities for students.

9.3 **AP Biology Field Trip to Tucannon River Valley (see attached)**

Information:

Steve Kirking, science teacher, presented the proposed AP Biology Field Trip to Tucannon River Valley to the board of directors. Mr. Kirking reported that from 1992 until about five years ago, he has been taking AP Biology students on this field trip. Students would have the opportunity to examine, observe, measure, and appreciate the concepts learned in the AP Biology Ecology unit as a summative, hands-on experience. This experience would reinforce the concepts that will be tested on the AP Biology test in the Spring semester. If approved, students would depart on Tuesday, December 7th and return Wednesday, December 8th. Board of Directors expressed their concern regarding potentially inclement weather during this timeframe and asked what precautionary measures would be in place. Mr. Kirking will ensure parent permission slips, medical forms, supervision plan, lesson plan, additional coverage and vehicles, and evacuation plan is in place before departure. Board members felt that it would be beneficial to keep the bus on site overnight to provide shelter and a way out, if needed. They asked Superintendent Winter to review the plan with the district's insurance provider to ensure that the risk is not too great.

9.4 Policy No. 6106, Allowable Costs for Federal Programs (see attached)

Information:

Wendy Rimmelspacher, Executive Director of Financial Services, presented Policy No. 6106, Allowable Costs for Federal Programs. She reported that that this is nothing new with how we manage our federal programs, but serves as a written guideline recommended by WSSDA.

9.5 F196 2015–2016 Year-End Report (see attached)

Information:

Wendy Rimmelspacher, Executive Director of Financial Services, gave a budget overview of the 2015–2016 school-year through a PowerPoint presentation (see attached). The ending fund balance on August 31, 2016 was \$3,116,748. Total expenditures for the 2015–16 school-year was \$30,263,633. Salaries and benefits made up 82.61% of the overall expenditures which totaled \$24,998,163. The remaining \$5,265,470 went toward supplies and materials, purchased services, travel, and capital outlay.

10. CONSENT AGENDA

10.1 Regular School Board Meeting Minutes dated October 24, 2016 (see attached)

10.2 Study Session Board Meeting Minutes dated November 14, 2016 (see attached)

10.3 Consideration of Personnel Action Items (see attached)

10.3.1 Requests for Hire/Rehire

- Christopher Torgerson, Special Education One on One Assistant, Clarkston High School (effective November 29, 2016)
- Cole Robinson, Sub Varsity C Team Basketball Coach, Clarkston High School (effective November 29, 2016)
- Colby Marsh, Wrestling Assistant Coach, Clarkston High School (effective November 29, 2016)
- Takako Grimm, Special Education Assistant, Grantham Elementary (effective November 29, 2016)

10.3.2 Requests for Leave Without Pay

- Susan Berghammer
- Emily Boyer

10.4 Payables & Spending Authority

10.4.1 Payroll -- \$356,960.26 for the 941 Electronic Funds Transfer for the 941 Electronic Transfer; \$200 for the HAS Electronic Transfer; and Payroll Voucher numbers 235460 through 235484 and Vendor Voucher numbers 235485 through 235514 in the total amount of \$1,756,423.59.

10.4.2 Sept. Comp Tax -- \$3,544.99 (wire transfer payment 201600004 through 201600005)

10.4.3 LMS ASB -- \$1,176.55 (warrant #235515 through #235519)

10.4.4 CHS ASB -- \$37,976.07 (warrant #235520 through #235580)

10.4.5 General Fund -- \$192,236.99 (warrant #235581 through #235706)

10.4.6 Bankcards -- \$11,346.30 (warrant #235707)

10.4.7 Bankcard #8 -- \$413.92 (warrant #235708)

10.4.8 LMS ASB -- \$7,265.15 (warrant #235762 through #235768)

10.4.9 CHS ASB -- \$22,136.01 (warrant #235769 through #235800)

10.4.10 General Fund -- \$287,908.32 (warrant #235801 through #235938)

10.5 Enrollment for November 2016 (see attached)

10.6 Financial Reports for September & October 2016

10.7 Extended Overnight Field Trip Requests (see attached)

10.7.1 Red Lion Basketball Tournament in Pendleton, OR - December 3–4, 2016

10.7.2 AP Biology trip to Tucannon River Valley, December 7–8, 2016

Action:

Motion by Meghan Pierce, second by Dennis Lenz, to approve the Consent Agenda items to include the Red Lion Basketball Tournament pending an itinerary and the AP Biology Field Trip to Tucannon River Valley pending review and clearance from ClearRisk Solutions; motion carried.

11. OLD BUSINESS

11.1 Second Reading and Adoption of Policy No. 3141, Nonresident Students

Action:

Motion by Meghan Pierce, second by Miles Sidener, to approve the second reading and adoption of Policy No. 3141, Nonresident Students.

11.2 Second Reading and Adoption of Policy No. 3410, Student Health

Action:

Motion by Dennis Lenz, second by Miles Sidener, to approve the second reading and adoption of Policy No. 3410, Student Health.

11.3 Second Reading and Adoption of Policy No. 3417, Catheterization

Action:

Motion by Miles Sidener, second by Dennis Lenz, to approve the second reading and adoption of Policy No. 3417, Catheterization.

11.4 Second Reading and Adoption of Policy No. 3418, Response to Student Injury or Illness

Action:

Motion by Meghan Pierce, second by Dennis Lenz, to approve the second reading and adoption of Policy No. 3418, Response to Student Injury or Illness.

11.5 Second Reading and Adoption of Policy No. 5201, Drug-Free Schools, Community, and Workplace

Action:

Motion by Miles Sidener, second by Meghan Pierce, to approve the second reading and adoption of Policy No. 5201, Drug-Free Schools, Community, and Workplace.

11.6 Second Reading and Adoption of Policy No. 5252, Staff Participation in Political Activities

Action:

Motion by Dennis Lenz, second by Miles Sidener, to approve the second reading and adoption of Policy No. 5252, Staff Participation in Political Activities.

11.7 Second Reading and Adoption of Policy No. 5407, Military Leave

Action:

Motion by Meghan Pierce, second by Jim Nelly, to approve the second reading and adoption of Policy No. 5407, Military Leave.

11.8 Second Reading and Adoption of Policy No. 6111, Tuition

Action:

Motion by Dennis Lenz, second by Jim Nelly, to approve the second reading and adoption of Policy No. 6111, Tuition.

11.9 Second Reading and Adoption of Policy No. 6210, Purchasing: Authorization and Control

Action:

Motion by Meghan Pierce, second by Miles Sidener, to approve the second reading and adoption of Policy No. 6210, Purchasing.

12. NEW BUSINESS

12.1 First Reading of Policy No. 6106, Allowable Costs for Federal Programs

Action:

Motion by Meghan Pierce, second by Dennis Lenz, to approve the first reading of Policy No. 6106, Allowable Costs for Federal Programs.

13. BOARD COMMENTS

Miles Sidener commented that he liked the math presentation by the elementary schools. Jim Nelly and Meghan Pierce stated that they would like to see this at each elementary school. Board members agreed that it would be a good investment. Dennis Lenz added that it was nice to see the teachers excited about the program. Meghan Pierce also stated that she enjoys having the schools and kids presenting at meetings. Superintendent stated that CHS will present at the board meeting in December.

14. UPCOMING EVENTS

- December 2 - Early Release (K-6) for Grade Prep
- December 3 - Grantham Breakfast with Santa - 8AM - Grantham Elementary
- December 6 - Heights 6th Grade Band Concert - 7PM - CHS Auditorium
- December 12 - Regular School Board Meeting - 6PM - District Office Board Room

15. ADJOURNMENT

Action:

Motion by Miles Sidener, second by Jim Nelly, to adjourn the Regular School Board Meeting at 7:42 p.m.; motion carried.



SCOTT DOLEZAL, BOARD PRESIDENT



TIM WINTER, SECRETARY