

**DECEMBER 12, 2016
BOARD OF DIRECTORS
MEETING MINUTES**

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| BOARD MEMBERS PRESENT: | Scott Dolezal, President Dennis Lenz, Vice President Jim Nelly Meghan Pierce Miles Sidener |
| MEMBERS NOT PRESENT: | N/A |
| SUPERINTENDENT: | Tim Winter |
| DISTRICT ADMIN. TEAM: | Jim Fry, Assistant Superintendent Rebecca Lockhart, Executive Director of Student Services Wendy Rimmelspacher, Executive Director of Financial Services |
| PRESENTERS: | Carlos Gonzalez, CHS Principal Tim Winter, Superintendent Wendy Rimmelspacher, Executive Director of Financial Services Rebecca Lockhart, Executive Director of Student Services Jim Fry, Assistant Superintendent |
| GUESTS: | District Staff & Community Members |
| RECORDING SECRETARY: | Keri Myklebust |

Clarkston School District J250-185 held its regular school board meeting on Monday, December 12, 2016 at the Clarkston School District Board Room, 1294 Chestnut Street, Clarkston, Washington.

1. CALL TO ORDER

The meeting was called to order by Board President, Scott Dolezal, at 6:00 p.m.

2. FLAG SALUTE

President Dolezal led the flag salute at 6:00 p.m.

3. PUBLIC INPUT

Steve Kirking, CHS science teacher, came forth to thank the board for approving the AP Biology trip to the Tucannon wilderness area. He shared pictures and events from the trip and tied them to the district's mission and vision.

4. REVIEW OF AGENDA

President Dolezal reviewed the updated agenda that was presented at tonight's meeting.

5. SPECIAL PRESENTATIONS

5.1 Clarkston High School presentation

Information:

Carlos Gonzalez, CHS Principal, presented on how CHS works with the district's priorities, "Be Valued, Be Inspired, Be Resourceful, and Be Together." He reported that May 22nd will be the first ever CHS Grad Walk, where students will give an honorary diploma to a staff member that has made a difference in their life.

6. SUPERINTENDENT COMMUNICATIONS

Superintendent Winter highlighted the following:

- Construction Timeline
 - Superintendent Winter presented a draft timeline of when schools were constructed.
- Request for Qualifications
 - Asking for proposals that include pre-bond and planning services.
 - Due to Keri Myklebust by 4PM on January 16, 2017
 - Screening committee will meet the week of the 16th to review qualifications
 - Narrow it down to three architectural firms
 - Interviews will take place on January 23rd at the Regular School Board Meeting
- Fund Balance
 - Spend down options were given to the board
 - We have approximately \$700,000 we can spend-down
 - Prioritize options (safety, i.e. intercom system, etc.)
- Thought Exchange
 - Board members were given information so they can access information from past ThoughtExchange processes (see attached).

7. DISCUSSION

7.1 None at this time.

8. REPORTS

8.1 Revision of Policy No. 6030, Financial Reports (see attached)

Information:

Wendy Rimmelspacher, Executive Director of Financial Services, reported that the last update was April 1998. The only modification to the document was changing shall to will.

8.2 Revision of Policy No. 2126, HIV/AIDS Prevention Education (see attached)

Information:

Rebecca Lockhart, Executive Director of Student Services, reported that this policy was last updated in 1997. Changes included adding HIV to the title and modifications were made to Cross and Legal References.

8.3 Revision of Policy No. 5406, Leave Sharing (see attached)

Information:

Jim Fry, Assistant Superintendent, reported that the changes to this policy were very small. The previously approved verbiage was unclear and created some issues with explaining the policy to staff. The goal is to make the minor changes to clarify for staff.

8.4 Revision of Policy No. 5404, FMLA and Medical Leave (see attached)

Information:

Jim Fry asked that the Board of Directors to consider approving the first and second reading of this policy so we can get the information into our staff's hands as quickly as possible. There have been significant changes in this policy recommended over time. The largest is the inclusion of FMLA leave extended to military families and personnel. The whole title has been changed.

9. CONSENT AGENDA

9.1 Regular School Board Meeting Minutes dated November 28, 2016 (see attached)

9.2 Payables & Spending Authority

- 9.2.1 Payroll -- \$356,960.26 for the 941 Electronic Funds Transfer for the 941 Electronic Transfer; \$200 for the HAS Electronic Transfer; and Payroll Voucher numbers 235460 through 235484 and Vendor Voucher numbers 235485 through 235514 in the total amount of \$1,756,423.59.
- 9.2.2 Sept. Comp Tax -- \$3,544.99 (wire transfer payment 201600004 through 201600005)
- 9.2.3 LMS ASB -- \$1,176.55 (warrant #235515 through #235519)
- 9.2.4 CHS ASB -- \$37,976.07 (warrant #235520 through #235580)
- 9.2.5 General Fund -- \$192,236.99 (warrant #235581 through #235706)

- 9.2.6 Bankcards -- \$11,346.30 (warrant #235707)
- 9.2.7 Bankcard #8 -- \$413.92 (warrant #235708)
- 9.2.8 LMS ASB -- \$7,265.15 (warrant #235762 through #235768)
- 9.2.9 CHS ASB -- \$22,136.01 (warrant #235769 through #235800)
- 9.2.10 General Fund -- \$287,908.32 (warrant #235801 through #235938)

9.3 Enrollment for December 2016 (see attached)

9.4 Extended Overnight Field Trip Requests (see attached)

- 9.4.1 Best of the West Wrestling Tournament - Pasco, WA - Dec. 21-22
- 9.4.2 Rocky Mt. Classic Wrestling Tournament - Missoula, MT - Jan. 13-14
- 9.4.3 District Wrestling - Spokane, WA - Feb. 3-4
- 9.4.4 Regional Wrestling - Place TBA - Feb. 10
- 9.4.5 State Wrestling - Tacoma, WA - Feb. 17-18
- 9.4.6 Boys & Girls State Basketball - Yakima, WA - March 1-4
- 9.4.7 State Boys & Girls Basketball Band & Cheerleaders - Yakima, WA - March 2-3

9.5 Gifts to the District (see attached)

- 9.5.1 \$3,000 donation from Ann E. Onymous Foundation to Grantham

Meghan Pierce pointed out that the overnight field trip request form requires itineraries two weeks in advance of travel which is not consistent with the language in the policy. She was wondering if the policy needs to be changed so the information is consistent. President Dolezal suggested that the language be changed on the form. The superintendent's office will work on making this change so that the language is consistent.

Director Lenz pointed out the inconsistency in the travel dates for the two overnight field trip request relating to state basketball and asked that accurate travel dates be obtained.

Action

Motion by Meghan Pierce, second by Miles Sidener, to approve the Consent Agenda with the discussed additional information items as presented; motion carried.

10. OLD BUSINESS

10.1 Second Reading and Adoption of Policy No. 6106, Allowable Costs for Federal Programs

Action:

Motion by Meghan Pierce, second by Dennis Lenz, to approve the second reading and adoption of Policy No. 6106, Allowable Costs for Federal Programs; motion carried.

11. NEW BUSINESS

11.1 First Reading of Policy No. 6030, Financial Reports

Action:

Motion by Dennis Lenz, second by Jim Nelly, to approve the first reading of Policy No. 6030, Financial Reports; motion carried.

11.2 First Reading of Policy No. 2126, HIV/AIDS Prevention Education

Action:

Motion by Miles Sidener, second by Meghan Pierce, to approve the first reading of Policy No. 2126, HIV/AIDS Prevention Education; motion carried.

11.3 First Reading of Policy No. 5406, Leave Sharing

Action:

Motion by Dennis Lenz, second by Miles Sidener, to approve the first reading of Policy No. 5406, Leave Sharing; motion carried.

11.5 First and Second Reading of Policy No. 5404, FMLA and Medical Leave (FMLA)

Action:

Motion by Miles Sidener, second by Jim Nelly, to adopt Policy No. 5404, FMLA and Medical Leave (FMLA); motion carried.

12. BOARD COMMENTS

None at this time.

13. UPCOMING EVENTS

- December 13 - Parkway 1st & 2nd Grade Music Program - 7PM - CHS Auditorium
- December 14 - Heights K, 1, 2 Concert - 7PM - CHS Auditorium
- December 16 - CHS Holiday Jazz Concert - 7PM - CHS Auditorium
- December 20 - LMS Music Concert - 7PM - CHS Auditorium
- December 21 - Early Release - Winter Break
- December 22 through January 3 - No School - Winter Break
- January 16 - No School - MLK Day
- January 23 - Regular School Board Meeting - 6PM - District Office Board Room

14. EXECUTIVE SESSION - PERSONNEL, PURSUANT TO RCW 42.30.110(1)(g)

Action:

Motion by Dennis Lenz, second by Meghan Pierce, to go into Executive Session at 7:00 p.m. for approximately 30 minutes to discuss Personnel, Pursuant to RCW 42.30.110(1)(g), after a short break; motion carried.

Action:

Motion by Meghan Pierce, second by Miles Sidener, to return to session at 7:40 p.m.; motion carried.

15. ADJOURNMENT

Action:

Motion by Dennis Lenz, second by Miles Sidener, to adjourn the Regular School Board Meeting at 7:40 p.m.; motion carried.



SCOTT DOLEZAL, BOARD PRESIDENT



TIM WINTER, SECRETARY